

Edit Profile Guide Table of Contents

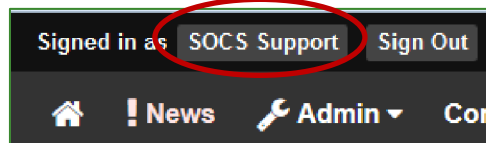
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Edit Profile

Log in to SOCS from the front page or sub-page.

Editing your Login and Personal Information

To make changes to your login, password or staff home page edit your **User Profile** by selecting your name at the top left corner of the toolbar.



At the **Profile Menu** select **Edit Profile**.

You are able to change your Email and personal info for your account.

Login Information

Username:

ssupport22

Email:

socssupport@fes.org

Email (again):

socssupport@fes.org

Your main staff page is pre-populated with the Personal Information from your User Profile. Any changes you make to your information will be updated on your main staff page.

Personal Information

Firstname:

Lastname:

Staff Page Parent:

Staff Page Section:

Title:

Organization:

Address:

City:

State:

Zip:

Country:

Phone:

Bio Description:

This is my Staff Page Bio Description. I can put in lots of information about what I teach here, my hours, the information students and parents can find here. More info.

To separate text with line breaks, insert a `
` tag where you want the line to break. You may also use other HTML tags to help format the text (e.g. `<p>`, ``, ``, etc.).

Upload Image: No file chosen

Current Image: 

Remove Image:

Image Alt Text:

By selecting **Update Profile** your changes will be saved and you will be brought to the News page. !News is a message board where SOCS Support will post articles about new enhancements, User Groups, Holiday closings or maintenance times. You

will want to read any new articles to make sure you don't miss any enhancements or important information.

Change Password

At the **Profile Menu** select **Change Password**.

Use the corresponding text fields to enter your current password and new password.

Change Password

To change the password for your Midwest Surfboard Company account, use this form.

Choose a strong password and don't reuse it for other accounts. Your new password must be different than the current password.

Your new password **must have** at least

- 12 characters
- One uppercase letter (A, B, C...)
- One lowercase letter (a, b, c...)
- One number (1, 2, 3...)
- One of these characters: !@#\$\$%^&*

Current password

New password

Confirm password

Show Passwords

New Password Strength

12+ Length A-Z a-z 0-9 !@#\$\$%^&*

Save

Cancel

Enable **Show Passwords** to display your password.

Change Password

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- One of these characters: !@#\$\$%^&*

Current password New password Confirm password

Show Passwords

New Password Strength

12+ Length A-Z a-z 0-9 !@#\$\$%^&*

To ensure your password meets the security requirements, each requirement box will display green if it meets the criteria.

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Current password New password Confirm password

.....

Show Passwords

New Password Strength

12+ Length A-Z a-z 0-9 !@#\$\$%^&*

Managing Your Connected IDs

At the **Profile Menu** select **Managed Connected IDs** to connect your preexisting Google, Facebook or Twitter credentials. Once these credentials are connected with your SOCS user ID, you will be able to log into SOCS by selecting the associated icon.

My Connected IDs:

Provider & ID	Name (if available)	Email (if available)
<i>No Social Login IDs associated with this account</i>		

Or add an ID from:

Select your provider. You will need to enter your username and password for the account. If you are currently logged into this account you will not be asked for this information.

My Connected IDs:

Provider & ID	Name (if available)	Email (if available)
 G 112793924984956203794		socsinsider@gmail.com

Or add an ID from:

Now your provider’s credentials are connected to your user account. The next time you log in, select the provider icon.

Selecting the **Home** button will take you back to your SOCS home page.

When you are finished updating your site use the Sign Out.